



Exam Roster

Yearly Planning

Examinations will take place twice within the academic year, in June and November. The examination period will be written over one week. Examinations are summative assessments and will form part of the continuous assessment of the learners within the academic year.

Examination Timetable

EXAM ROSTER ALL GRADES NOVEMBER 2016. See above

Learner Conduct

All stationery is to be kept in a see-through pencil bag or packet. No space cases will be allowed in the examination hall. Learners are responsible for bringing their own stationery. No borrowing of stationery will be permitted. No electronic equipment will be allowed into the examination hall. This includes Walkmans/ CD players/ MP3 players and cell phones. Learners may bring a calculator when permitted. There is no food or eating allowed in the examination hall. There is to be complete silence during an examination. This includes at the start and ending of an examination period. Learners need to be made aware that talking will result in their examination scripts being removed. Learners may not leave the examination hall during an examination. Learners are to stay seated for the entire duration of examination. Queries will be answered by an invigilator who will come to the learner.

Examination Venue

The Gr 7 examinations will be written in the school hall and all other grades in their classrooms. A white board will display the date, examinations written and examination timing for each day. This will be placed at the front of the examination venue.

Early leaving

This is a privilege. Learners will not be permitted to leave early unless the required permission slip has been returned to the form teacher. Learners who have work outstanding or have missed an examination due to absenteeism may be required to stay until the normal close of school at 13h50.

Absenteeism

It is imperative that learners are not absent for their examinations. However, in the event of unavoidable absenteeism, a note explaining the learner's absenteeism or a doctor's certificate is required from a parent or guardian.

Cheating

Cheating in an examination is contrary to the code of honour set out by our code of conduct. Learners caught cheating will be given zero for the examination. Learners who are caught cheating will be disciplined in an appropriate manner by the principal of the school.